

Troop 188 Positions of Responsibility

1. INTRODUCTION

All positions of responsibility:

- Attend events
- Show scout spirit
- Wear the uniform correctly

2. SCOUT LEADERSHIP POSITIONS

Senior Patrol Leader:

- calendar
 - ◆ program
 - ◆ advancement
 - First Class Advancement
 - Merit Badges
 - ◆ service projects
- leadership positions
 - ◆ assign (w/approval of SM)
 - ◆ train
 - ◆ monitor
- run meetings
- attend PLC meetings, planning camp out, troop JLT
- communication with troop
- talk with SM weekly to review responsibilities

Assistant Senior Patrol Leader:

- Do any tasks requested by the SPL
- Fill in for the SPL when needed
- Fill in for other leadership positions when needed
- talk with SM every week or two to review responsibilities

Patrol Leader:

- communicate with patrol members
- run patrol meetings (w/ASM)
- take attendance at troop meetings and patrol activities
- plan camp outs (menus, clean up, extra activities)
- plan Patrol Tuesdays and Patrol Weekends
- plan Troop calendar events when requested by SPL
- talk with SM every few weeks to review responsibilities

Assistant Patrol Leader:

- Do any tasks requested by the PL
- Fill in for the PL when needed

Scribe:

- take attendance and ensure it gets into the computer

- attend PLC meetings
- record ownership of events (get to web master)
- record changes to calendar (get to web master)

Librarian:

- check out/in merit badge books
- keep copies of all Troop 188 documents
 - ◆ troop cookbook
 - ◆ this document
 - ◆ parent guide, guidelines and policies
 - ◆ contents of patrol leader work books
 - ◆ menu planners

Instructor for First Class Advancement:

- Plan and implement First Class advancement nights
- work with ASM, First Class Advancement

Troop Guide:

- teach new scouts useful skills
 - ◆ setting up tents
 - ◆ how to clean dishes
 - ◆ what to bring on camp outs
- teach first class skills
- work with Instructor of First Class Advancement and ASM First Class Advancement

Instructor for Cooking:

- create the troop cookbook
- work with patrols to create menus, if requested
- check patrol menus before campouts

Quarter Master:

- check out/in tents
- check out consumables on camp outs
- inspect patrol boxes, along with ASM QM
- wash towels after campouts

Den Chief:

- work with den leaders
- talk to SM quarterly

3. ADULT LEADERSHIP POSITIONS

Scoutmaster: (Mr Rosing)

- troop spirit and scout values
- scout positions of responsibility
 - ◆ approve SPLs choices
 - ◆ work with PLC positions to review goals
 - ◆ specify extra positions (JASM, Instructor)
- scoutmaster conferences (most of them)
 - ◆ test scouts on skills
 - ◆ set goals
- troop JLT
- PLC yearly planning
- sit in on monthly PLC meetings
- COH

First Assistant Scoutmaster: (Mr Waldron)

- fill in for SM when needed
- help with scoutmaster conferences

Committee Chairman: (Mr Nash)

- run committee meetings
- work with chartered organization
- work with SM to identify and fill adult leadership
- work with SM to recognize adults

ASM, Chartered Organization: (Mr Ginsborg)

- main contact with chartered organization for day to day activities

ASM, Event: (everyone)

- organize specific weekend events
- communicate details
- sign up scouts
- collect fees

ASM, Quarter Master: (Mr Lancaster)

- acquire equipment and consumables as needed
- work with scout Quarter Masters to fulfill their duties

ASM, Service Projects: (Mr Cutter)

- help SPL and patrol leaders find service projects

ASM, High Adventure:

- help star, life, and eagle scouts organize high adventure weekends

ASM, OA: (Mr Martin)

- Work with scout OA Rep
- Communicate OA activities to troop

ASM, Cooking: (Mr Urlocker)

- Work with scouts to cook good, healthy meals

ASM, Summer Camp: (Mr Glaser)

- promote summer camp
- collect money, medical forms, sign-ups, etc
- work with summer camp staff
- organize transportation

ASM, Eagle Advancement: (Mr Zimmer, Mr Kotsides, Mr Ginsborg, Mr Yasumura)

- work with Life Rank scouts to complete Eagle Project
- help scouts plan their time to complete Eagle by 18th birthday
- work with Council office to ensure everyone's records match

ASM, Board of Reviews: (Mr Whitney, Mr Colasuonno)

- organize Board of Reviews

ASM, Merit Badges: (Mr Yasumura, Mr Urlocker)

- sign off on leftover MBU or summer camp requirements (Mr Urlocker)
- help SPL organize merit badge months (Mr Yasumura)
- keep up to date list of merit badge counselors (Mr Yasumura)

ASM, First Class Advancement: (Mr Fischer)

- work with troop guides and instructors to organize first class advancement nights
- help them pick the skills to teach and communicate with scouts needing reqs

Treasurer: (Mr Canney)

- watch the books

Advancement Records: (Mr Colasuonno)

- help ensure that TroopMaster is synchronized with Greeley
- generate advancement reports and work with Greeley's internet advancement

Leadership Training: (Mr Clark)

- Keep track of adult training records

Secretary: (Mr Mares)

- take committee minutes

Web Master: (Mr Heikes)

- maintain web, online documents, photos, etc

COH goodies organizer:

- Send out notices for scouts to bring food
- Organize setup and cleanup

Troop 188 Times Editor: (Mr Yasumura)

- Solicit articles, edit, and publish the quarterly paper